



## ALBANIAN TAEKWONDO FEDERATION

TAEKWONDO CLUB TOP GYM SPORT

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### INVITATION LETTER

Dear Mr. President,

We are pleased and honored to invite you and your athletes to participate in the:

**“3<sup>rd</sup> Top Tirana Open 2014” INTERNATIONAL TAEKWONDO CHAMPIONSHIP**  
**that will take place in**  
**Tirana on May 11<sup>th</sup>, 2014.**

We are committed to make this event a successful one. We adhere to the highest standards of preparation in order to create an ideal atmosphere for all participating teams.

We ensure you that there will be a fair play and maximum transparency.

We hope you have a wonderful stay in Albania and the charming city of Tirana, and that you enjoy your time together with all the other members of the Taekwondo family.

We are looking forward to receiving your confirmation of participation for this event no later than May 5<sup>th</sup> 2014.

We truly hope that we can welcome you to participate in “3<sup>rd</sup> Top Tirana Open 2014” International Taekwondo Championship and wish you and your team a lot of success at this championship.

Sincerely Yours,

*Leo Kapri*

President of Taekwondo Club “Top Gym Sport”



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### 3rd "Top Tirana Open" INTERNATIONAL TAEKWONDO CHAMPIONSHIP Tirana, 11th May

<b>1. ORGANIZER</b>	Taekwondo Club "Top Gym Sport" and the Albanian Taekwondo Federation - wtf
<b>2. APPLICATIONS</b>	Online registration at: <a href="http://tpss.nl">http://tpss.nl</a>  Deadline for entry of new competitors: <b><u>by the end of 05 May 2014.</u></b> <b>NO new applications will be accepted after the deadline.</b>  Deadline for editing already entered competitors (such as moving an athlete to a different weight class): by the end of 07 May 2014.
<b>3. DATE AND PLACE</b>	Date: <b>11th May 2014 Sunday;</b>  Place: "Asllan Rusi" Sports Hall, city of Tirana, Albania  St: Rruga e Durrësit  Start of matches: <b>9:00 AM</b>
<b>4. HEAD OF TEAM MEETING</b>	At 8:30 on 11nd May 2014 at the "Asllan Rusi" Sports Hall, Tirana
<b>5. AGE GROUPS</b>	<b>COMPETITION FOR CHILDREN:</b>  <b>CHILDREN I<sup>st</sup> GROUP</b> ("A" class start from 4 cup and "B" class start from 8 cup - 5 cup): athletes, <b>born in 2005, and 2006</b> (regardless of the specific day and month);  <b>CHILDREN II<sup>nd</sup> GROUP</b> ("A" class start from 4 cup and "B" class start from 8 cup - 5 cup): athletes, <b>born in 2003 and 2004</b> (regardless of the specific day and month);

	<p><b>COMPETITION FOR CADETS:</b></p> <p><b>CADETS ( A class):</b> athletes, <b>born in 2000, 2001 and 2002</b> (regardless of the specific day and month);</p> <p><b>COMPETITION FOR JUNIORS:</b></p> <p><b>JUNIORS (A class):</b> athletes, born in 1997, 1998 and 1999 (regardless of the specific day and month);</p> <p><b>COMPETITION FOR SENIORS:</b></p> <p><b>SENIORS ( A class ):</b> athletes, born in 1997 and before (regardless of the specific day and month);</p> <p><i>Athletes born in 1997 can participate in only one of the following age groups: “Juniors” or “Seniors”.</i></p>
<p><b>6. COMPETITION RULES AND SYSTEM</b></p>	<p>The official WTF Competition Rules will be used. The tournament will be based on a Single Elimination system.</p> <p><b>Instant Video Replay (IVR)</b> will be used for <b><u>A-class</u> JUNIORS and SENIORS.</b></p> <p>Coaches will have 2 quotas for each athlete.</p> <p>For the semifinal and final matches of <b>A-class CHILDREN and CADETS</b> coaches will have the right to call a Referee Meeting (will have a protest card).</p> <p><i>*All age groups have A-class (standard rules – with kicks to the head), and B-class (kicks to the head are <b>NOT allowed</b>)</i></p> <p>The Organizer reserves the right to modify the protest format, if necessary.</p>
<p><b>7. WEIGHT CLASSES</b></p>	<ul style="list-style-type: none"> <li>• <b><u>CHILDREN I<sup>st</sup> GROUP</u></b> (“A” class and “B” class): Male and female: -21kg, -23kg, -25kg, -27kg, -29kg, -31kg, -33kg, -36kg, -40kg, +40kg;</li> <li>• <b><u>CHILDREN II<sup>nd</sup> GROUP</u></b> (“A” class and “B” class): Male and female: -23kg, -25kg, -27kg, -30kg, -33kg, -36kg, -40kg, -44kg, -48kg, +48kg</li> </ul>

	<ul style="list-style-type: none"> <li>• <b><u>CADETS ( A class):</u></b>  Male: -33kg, -37kg, -41kg, -45kg, -49kg, -53kg, -57kg, -61kg, -65kg, +65kg  Female: -29kg, -33kg, -37kg, -41kg, -44kg, -47kg, -51kg, -55kg, -59kg, +59 kg</li> <li>• <b><u>JUNIORS (A class):</u></b>  Male: -45kg, -48kg, -51kg, -55kg, -59kg, -63kg, -68kg, -73kg, -78kg, +78kg  Female: -42kg, -44kg, -46kg, -49kg, -52kg, -55kg, -59kg, -63kg, -68kg, +68kg</li> <li>• <b><u>SENIORS ( A class):</u></b>  Male: -54kg, -58kg, -63kg, -68kg, -74kg, -80kg, -87kg, +87kg;  Female: -46kg, -49kg, -53kg, -57kg, -62kg, -67kg, -73kg,+67kg</li> </ul>
<b>8. WEIGH-IN AND REGISTRATION</b>	<b>17:00 – 21:00 (local time) on 10th May 2014 (Saturday)</b> <b>for all athletes competing on any category</b> (Children, Cadets, Juniors and Seniors) – at the “Asllan Rusi” Sports Hall.
<b>9. MATCH</b>	<ul style="list-style-type: none"> <li>• <b>CHILDREN</b> (I and II gr.):  “A” class: 2 x 1,5 min. with 30 sec.rest  “B” class: 2 x 1 min. with 30 sec. rest</li> <li>• <b>CADETS:</b>  “A” class: 3 x 1,5 min. with 30 sec. rest</li> <li>• <b>JUNIORS:</b>  “A” class: 3 x 1,5 min. with 30 sec. rest</li> <li>• <b>SENIORS:</b>  “A” class: 3 x 2 min. with 30 sec. rest</li> </ul> <p><i>The Organizer reserves the right to modify the match duration for the different age groups and classes, if necessary.</i></p>

<b>10. SCORING</b>	<ul style="list-style-type: none"> <li>• CHILDREN (I and II Group) (“A” and “B” class): manual scoring (via electronic clickers).</li> <li>• CADETS, JUNIORS, and SENIORS (A class): PSS DaeDo will be used.</li> </ul>
<b>11. MANDATORY. EQUIPMENT</b>	<p>CADETS, JUNIORS and SENIORS will be provided with a Daedo electronic hogu for their matches. They must bring their own Daedo sensor socks. These should be purchased in advance before the event. If you require any information on this, please contact <a href="mailto:topgymsport@yahoo.com">topgymsport@yahoo.com</a>.</p> <p>All CHILDREN (manual scoring by the corner judges) must bring their own WTF-approved body protector (hogu).</p> <p>All competitors must provide all other WTF-approved protective equipment for their personal use: helmet, forearm guards, shin guards, gloves, groin guard, mouth guard. Please note that mouth guards are mandatory for ALL participating athletes, including those competing in “B” class.</p> <p><b>Athletes without any of the “Mandatory Equipment” listed above will not be allowed to participate!</b></p>
<b>12. ENTRY FEE</b>	<p>For each contestant the entry fee is <b>25 euros</b>. Entry fees will be accepted in cash during the Registration and Weight-in,</p> <p>Change of weight class after 07.05.2014 will be possible <b>only during the Registration &amp; Weigh-in ON Saturday (10.05.2014)</b> – against an additional fee of <b>10 euros</b> for each change.</p>
<b>13. LIABILITY</b>	<p>All competitors participate at their own risk. The online registration implies that the competitors agree to assume full responsibility for their actions and inactions, and release all other parties from any and all liability which may directly or indirectly result.</p>
<b>14. AWARDS</b>	<p>Medals will be awarded to the top four athletes in the respective class and weight category for each age group (Children, Cadets, Juniors and Seniors):</p> <p>1st Place: a gold medal</p> <p>2nd Place: a silver medal</p>

	<p>3rd Place: a bronze medal (one for each of the two athletes ranked 3rd)</p> <p>Team cups will be awarded to the three best teams in the Total Ranking for the respective class for ALL age groups combined (Children, Cadets, Juniors and Seniors). The team ranking will be based on the following point system:</p> <ol style="list-style-type: none"> <li>1. For every gold medal – 7 points</li> <li>2. For every silver medal – 3 points</li> <li>3. For every bronze medal – 1 point</li> </ol>
<b>15. COACHES</b>	<p>Coaches must be at least 18 years old and dressed in a track suit (sports clothing), otherwise they will not be allowed to enter the competition area.</p> <p><b>Each team must have at least 2 accredited coaches to accompany athletes during their matches.</b> The Organizing Committee will issue accreditations to coaches during the Registration &amp; Weigh-in.</p>
<b>16. PROTEST</b>	<p>For all matches WITHOUT Instant Video Replay, the official coach is allowed to file a Protest (contestation) to the Referee Chairman, immediately after the end of the pertinent contest, together with a fee of 50 euro, which is refunded only if the outcome of the protest (contestation) is in favor of the protesting coach. The Referee Chairman will form a 3- or 5-member Board of Arbitration, which will review the protest and announce the decision, which shall be final.</p> <p>For all matches WITH Instant Video Replay (i.e. semi-finals and finals), no protests by the coaches will be accepted. Pursuant to Art. 21.7 of the WTF Competition Rules, “The decision of the Review Jury is final; no further appeals during the contest or protest after the contest will be accepted”.</p>
<b>17. VISAS</b>	<p>All teams that require a visa invitation should send their request to the Albanian Taekwondo Federation (general.secretary@albaniantaekwondofederation.com) with the names, date of birth and passport No. of all team members, competitors and officials (if possible, please send a word file as an e-mail attachment).</p>

<b>18. TIME TABLE</b>	<p><b>11 May 2014: Sunday all categories (CHILDREN, CADETS, JUNIORS and SENIORS)</b></p> <p>08:00-08:30 – Referee Meeting</p> <p>08:30 – Head-of-Team Meeting</p> <p>9:15 – Equipment checkpoints open up and start checking the athletes for the first matches</p> <p>09:30 – Start of matches</p> <p>13:00 – Official Opening Ceremony</p> <p>17:00 – Finals and Award Ceremony</p> <p><i>The Organizer reserves the right to modify the Timetable, if necessary.</i></p>
<b>19. ACCOMMODATION</b>	<p>The Organizer has negotiated preferential prices for several suitable hotels (below). In order to make a reservation – contact the hotel of your choice directly and tell them that you are going to participate in the “3rd Top Tirana Open 2014” (in order to use the preferential prices).</p>
<b>1</b>	<p><b>Hotel Doro City</b> (****) 100 m from the competition venue  <a href="http://www.hoteldorocity.com/">http://www.hoteldorocity.com/</a> 65 euro for a Double Room (bed and breakfast)</p>
<b>2</b>	<p><b>Vila Verde Hotel 1.</b> (***) 1.8 km from the competition venue  <a href="http://www.vilaverde.al">http://www.vilaverde.al</a> 32 euro for a singl Room (bed and breakfast) &amp; 45 euro for a Double Room (bed and breakfast)</p> <p><b>Vila Verde Hotel 2.</b> (**) 3.4 km from the competition venue  <a href="http://www.vilaverdetirana.com/">http://www.vilaverdetirana.com/</a> 30 euro for a Double Room (bed and breakfast) &amp; 45 euro for a Triple Room (bed and breakfast)</p>
<b>3</b>	<p><b>Meridian Hotel</b> (***) 2.2 km from the competition venue  <a href="http://meridianhotel-al.com/index.htm">http://meridianhotel-al.com/index.htm</a> 32 euro for a singl Room (bed and breakfast) &amp; 45 euro for a Double Room (bed and breakfast) &amp; 60 euro for a Triple Room (bed and breakfast)</p>